



## Retired License Information

### Notice of Change for Retired Licensees **NEW!**

AB 404 (Chapter 339, Statutes of 2013) was recently signed into law. It goes into effect on January 1, 2014.

AB 404 reduces the timeframe that you have to restore your retired license to active status from five years to three years. This will affect retired licensees as follows:

- ▶ **If your retired license was issued prior to January 1, 2014:** You may apply to restore your retired license to active status if it was issued **less than five years** prior to the application date. After this date, if you wish to resume practice you will be required to take the Board's current examinations and meet its current education and experience requirements for licensure.
- ▶ **If your retired license was issued on or after January 1, 2014:** You may apply to restore your retired license to active status if it was issued **less than three years** prior to the application date. After this date, if you wish to resume practice you will be required to take the Board's current examinations and meet its current education and experience requirements for licensure.

If you are license holder and not currently practicing, you may apply for and receive a retired license. The general information below is provided to assist with any questions you may have.

#### 1. Who May Obtain a Retired License?

Effective January 1, 2011, a person who is a licensee of the Board of Behavioral Sciences (Board) may now obtain a retired license if the following conditions are met:

- ▶ The license is current and active, or inactive;
- ▶ The license is not suspended, revoked, or otherwise punitively restricted by the Board or subject to disciplinary action.

#### 2. What are the Restrictions on a Retired Licensee?

A person holding a retired license may not engage in any activity for which an active license issued by the Board is required.

#### 3. How do I apply for a Retired License?

You must submit an application form to the Board and pay a fee. [The retired license application form is available here.](#)

#### 4. When can I apply for a Retired License?

The Board will begin accepting applications for a retired license on January 1, 2011.

#### 5. What is the Fee for a Retired License?

The fee for issuance of a retired license is \$40.

#### 6. Do I Need to Renew my Retired License?

A retired license does not need to be renewed.

#### 7. How Will I Receive Proof of my Retired License Status?

If the application for a retired license is approved, a retired license certificate will be mailed to the retired licensee as proof of their status.

#### 8. What if my License is Inactive?

Licensees with an inactive license may apply for retired license status if the license is eligible for renewal. If an individual's license is delinquent, all outstanding requirements for renewal must be met before an application for retired status can be processed.

#### 9. What are the Differences Between an Inactive License and a Retired License?

The main differences between an inactive license and a retired license are as follows:

- ▶ An inactive licensee pays a biennial fee equal to one-half of the standard renewal fee. A retired licensee pays a one-time fee of \$40.
- ▶ An inactive licensee may restore his or her license to active status upon request, including payment of the renewal fee and completion of continuing education as required by law.
- ▶ A retired licensee may restore his or her license to active status if they meet specified requirements based on how long their license has been in retired status. These requirements are described in items 10 and 11 below.
- ▶ Neither an inactive licensee nor a retired licensee is permitted to engage in any activity for which an active license issued by the Board is required.

#### 10. How do I Restore my Retired License to Active Status? (If Retired License was Issued Less than 3 Years Ago)

A person requesting to restore his or her retired license to active status whose retired license was issued less than 3 years ago must meet the following requirements:

- ▶ No crime constituting grounds for license denial has been committed.
- ▶ The prescribed renewal fee is paid.
- ▶ All required continuing education is completed.
- ▶ Fingerprints are submitted as required by the Board.

A person requesting to restore his or her retired license to active status whose retired license was issued less than 1 year ago must complete 18 hours of continuing education as required by their licensing law.

A person requesting to restore his or her retired license to active status whose retired license was issued 1 or more years ago must complete 36 hours of continuing education as required by their licensing law.

**11. How do I Restore my Retired License to Active Status? (If Retired License Issued 3 or More Years Ago)**

A person requesting to restore his or her retired license to active status whose retired license was issued more than 3 years ago must meet the following requirements:

- ✦ No crime constituting grounds for license denial has been committed.
- ✦ Licensure must be applied for and the prescribed renewal fee paid.
- ✦ The required licensing examinations are passed.
- ✦ Fingerprints are submitted as required by the Board.

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